

Degree Progress Frequently Asked Questions for Students

1. *What is Degree Progress?*

Degree Progress is to be used as an advising tool to enhance academic advising and degree progress tracking. As we continue to develop the site, we hope it will enhance your experience by providing information regarding the progress within your enrolled degree program as well as providing additional academic and demographic information to help both you and your advisors.

Please note this is a Beta site and it will still be important for you to continue to meet with your faculty and staff advisors. An **official degree audit** is emailed to students from the Registrar's Office after an application for graduation is submitted.

2. *Is there a special browser I should be using to view this site?*

This site works with many browsers, however the richest experience is when viewed using the latest version of any modern browser (Firefox, Internet Explorer 9+, Chrome, or Safari). We are currently in the process of providing better support for older browsers.

3. *What can I see on this site right now?*

There are currently seven tabs containing the following information:

- **Student Profile** – For all current students, this tab shows your contact information (e.g. address, phone, e-mail) as well as information on the first term of enrollment and the degree, major/minor or graduate program you are pursuing. Also there is a link to change your address if needed.
- **Degree Progress** – This tab shows progress toward completion of your degree. This includes general education, degree, major/minor and other graduation related requirements for undergraduate students or degree and program requirements for graduate students. It shows the bulletin year you are following as well as your total hours completed and hours enrolled for the current term.
- **Academic History** – For all current students, this area has two tabs
 - 1) Undergraduate, Graduate or both and 2) Semester View. These tabs will show all the courses a student has taken, including transfer credit and AP/CLEP credit.
 - i. Undergraduate or Graduate tab – this tab shows all your courses and there are filters you may apply. You may select several courses and select “Calculate GPA of selected classes” to calculate a GPA. This may be helpful to determine a GPA for courses within your major or minor.
 - ii. Semester View - The second tab is also a listing of all courses but it is by semester. It shows both semester and cumulative totals for each term, and is similar to a transcript.
- **Advisors** – For all current students, this tab will eventually show all advisors, including faculty advisor(s) and specialty staff advisors for general advising, athletics, honors, etc.
- **Graduation**—You may submit a graduation application through this tab. If you have already submitted an application, an “app” icon will appear.
- **Notes** – This tab can be used by your advisor(s) to note something you have discussed.
- **Transfer Equivalency Report** – This tab will appear for any student who has had transfer credit accepted by CMU. This tab will list the course(s) you took at your previous institution(s) as well as the equivalency of this course(s) at CMU. You may notice some courses “in progress” if you are a newly admitted student and are completing courses at another institution. These are highlighted in red and show a grade of IP (in progress).

Please be advised that these will only transfer if completed with a grade of C- or higher and it is important that you request an official transcript be sent to CMU as soon as the grades have been assigned.


4. How do I know what bulletin I am following?

The academic year you started at CMU is your bulletin year by default. This is the bulletin you will be following for your degree, general education, and major, minor or graduate program requirements. On occasion you may follow another bulletin in the following circumstances:

- You may move to a later bulletin if, for example, there are significant changes to your degree and it would be best to follow the new degree.
- For undergraduate students, you may follow the bulletin for the academic year you started for your degree and general education requirements, but choose to follow a later bulletin only for your major or minor requirements, or could possibly be following one bulletin for your major and another one for your minor. For example, your major or minor was not added until after the academic year you started, or changes have been made to a major/minor and you choose to follow the newer version. The bulletin you are following for your major or minor will be noted on the Degree Progress tab. For on-campus undergraduate students, this is something you should discuss with your faculty advisor when signing your major and/or minor.

5. What do all the symbols mean on the Degree Progress tab?

To determine what the symbols mean on the Degree Progress tab, click on the information area under Progress details.

 What do the status symbols (⚠️ 🚫 ✉️ ✓) below mean? ▶

6. What if I notice an error?

If you feel there is an error or you have a question, please let us know. At the very bottom of the page there is an area entitled “See a Problem?” Please enter all the information and then hit submit. We will check into the issue and get back to you through your cmich e-mail account.

Revised by:

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